1. Call to Order – Chair Lewis called the meeting to order at 3:32 pm.

2. Attendance
   *ASFC Present:* Liz Roth (ART), Janette Steets (BOT), Ramesh Kaipa (CDIS), Blayne Mayfield (Vice Chair, CS), Rebecca Damron (ENGL), Erik Ekman (FLL), Hongbo Yu (GEOG), John Kinder (HIST), Bobbi Kay Lewis (Chair, MSC), Jesse Johnson (MATH), Babu Fathepure (MICRO), Jeff Loeffert (MUSI), Bob Hauenstein (PHYS), Stephen Nemeth (POL), Michael Long (SOC), Carla Goad (Secretary, STAT), Lloyd Caldwell (TH), Andy Dzialowski (ZOO)

   *ASFC Absent:* Barry Levine (CHEM), Priyank Jaiswal (GEOL), James Cain (PHIL), Maureen Sullivan (PSYC)

   *Administration Present:* Dean Bret Danilowicz, Bruce Crauder

3. Minutes of the March 5, 2014 meeting were approved.

4. Agenda for the current April 2014 meeting was approved.

5. Committee Updates
   a. *Curriculum Committee* – no report
   b. *Scholarship Committee* – Damron (ENGL) – Nominations for “orange gown” candidates for commencement are being accepted. Letters of recommendation need to be typed; faculty members need to request a waiver form from students asking for the letter of recommendation. Danilowicz encouraged Damron to work with his office staff to reformat the nomination and waiver forms since the current format results in hand-written nominations and letters which can be difficult to read and process.
   c. *Rules and Procedures Committee* – no report
   d. *Policy and Planning Committee* – no report

6. Report of University Faculty Council Liaison Representative
   Vice-Chair Mayfield over-viewed the most recent UFC meeting.
   - See Attachment 1 for more details on these and other issues. Thanks to Vice-Chair Mayfield for providing this attachment.

7. Report of Department Heads Meeting – This meeting was cancelled.

8. Old Business –
   a. Discussion of Supplemental Pay Committee Recommendation
      Many of the same opinions and limitations of proposed models expressed at the March 5th meeting were re-iterated at this meeting. Councilors were asked to
present three options to their home departments and get feedback from the departments. These options are:

i. Flat rate of $4500 per summer (supplemental) course

ii. Approximately 72% of one month’s summer salary per summer (supplemental) course

iii. Current model one month summer salary only for ‘face-to-face’ summer (supplemental) courses. Online, Outreach, and International courses will keep the salary compensation structure used in the past.

Crauder indicated that for all options there will be course minimums; Options i and ii are applicable for all modes of instruction.

9. New Business – Chair Lewis circulated the University RPT document prior to this meeting for councilors to review. Given the changes in this document, colleges and departments will need to review their RPT procedures and amend as needed to conform to the University’s new document. The revisions to the College document will be on the fall 2014 agenda. Danilowicz wishes to have CAS and individual departments revise their documents concurrently.

10. Secretary’s Report of ASFC Recommendations to the Dean – no report

11. Dean’s Report – no report

12. Announcements – ASFC members from the following departments will “rotate off” the Council for the next academic year: CDIS, CS (Vice-Chair Mayfield will stay on to serve as Council Chair for AY 2014-15), GEOG, MSC, PHIL, SOC, and ZOOL. New councilor information is being requested from these departments for the May 7th meeting.

13. Adjournment - Meeting adjourned at 5:03pm.
Attachment 1

Faculty Council Liaison Report

The faculty council met on Tuesday, March 11, 2014.

Kirk Jewell, President of the OSU Foundation, made a presentation about the role of the Foundation.

Brenda Masters, Director of University Reaccreditation, made a presentation about “Open Pathway: A New Model for Reaffirmation of Accreditation”. (See http://accreditation.okstate.edu).

President Burns Hargis made a report.

- Numerous administrative searches are underway: Provost, Vice President for Research and Technology Transfer, Dean of the Honors College, Dean of the Spears School of Business, and Dean of the College of Ag Sciences & Natural Resources.
- Currently, 31% of undergraduate students graduate in four years. (This is below the Big 12 average.) The Regents have approved the “Finish in Four” block tuition program, which offers a flat rate for tuition and university-wide fees for full-time, undergraduate students who take 12-18 hours in a semester. Details are being worked out for “banking” unused credit hours during an academic year for the following summer semester. The program is slated to begin next academic year.
- State revenues are down $188M over last year. So, we should expect fewer state dollars for higher education next year.
- A new enterprise system for student enrollment (a replacement for the SIS) is being planned. The new system will support use from mobile devices. It should take 1½ to 2 years to complete, at a cost of $15M to $22M.

Interim Provost reported that all recommendations by the OSU Faculty Council to the OSU administration have been addressed; however, minor changes are being made to the Reappointment, Promotion, and Tenure document by OSU Legal Counsel; the regents should approve the updated RPT document at their next meeting.

On behalf of the Academic Standards and Policies Committee and its Chair, Deb VanOverbeke, Carol Jones made the following motions:

- The Faculty Council recommends to OSU administration that OSU Academic Regulation 7.3 be modified to expand the residence waiver currently available for premedical students to include prelaw students.
- The Faculty Council recommends to OSU administration to:
  - Modify OSU Policy 2-0216: Final Overload Policy to
    - Change the title to “Final Exam Overload and Common Final/Common Evening Exam Conflict Policy” and
    - Clarify protocol for resolving time conflicts for common evening exams and common final exams. This protocol is currently published in the Class Schedule and the Exams section of the Registrar website, but has not previously been included in policy.
Modify OSU Policy 2-0207: University Academic Format and Final Examination Policy in a non-substantive manner to update references to OSU Policy 2-0216 and update other wording. The recommendations were approved.

Gary Young, Chair of the Athletics Committee, moved that the Faculty Council recommend to OSU administration that the Athletics Committee review on an annual basis the policies, procedures, and practices implemented in the office of Academic Services for Student-Athletes (ASSA). This process will include the review of procedures for counseling, tutoring, and online courses. It will also assess the communication practices between the coaches and the student-athletes and between the student-athletes and other advising offices across campus. The recommendation was approved.

Matt Lovern, Chair of the Faculty Committee, reported that the Committee will be discussion possible updates the the Appraisal & Development policies.

Victor Baeza, Chair of the Long-Range Planning & Information Technology Committee, made a report:

- In accordance with the TEACH Act, A copyright statement has made its way through legal counsel and soon will appear on the OSU Desire2Learn site. ITLE plans to put together a copyright FAQ page and post it on their website.
- It has been discovered that the policy on “Appropriate Computer Usage” was approved neither by Deans Council nor Faculty Council. This will be addressed, soon.
- Windows XP no longer will be supported by Microsoft as of April 8. Windows XP computers that are attacked after that date will be disconnected from the OSU network. OSU IT provides and can assist with free Windows upgrades to university-owned computers.

John Gilbert, Chair of the Research Committee, reported that the Committee is looking at the overload pay policy.

A representative from SGA made an appeal to Faculty Council to join them in their effort to have the name of the Murray Halls changed. A motion was made and passed to support the SGA resolution.

Faculty are reminded that if they report illegal or unethical behavior and feel they are suffering from retaliation, they can report this to the OSU Ombudsman if reporting it to their supervisory chain is inappropriate or infeasible.