1. Call to Order – Chair Lewis called the meeting to order at 3:30pm.

2. Attendance  
   **ASFC Present:** Chris Ramsay for Liz Roth (ART), Janette Steets (BOT), Michael Boyle for Ramesh Kaipa (CDIS), Blayne Mayfield (Vice Chair, CS), William Decker for Rebecca Damron (ENGL), Christopher Weimer for Erik Ekman (FLL), Hongbo Yu (GEOG), Priyank Jaiswal (GEOL), Bobbi Kay Lewis (Chair, MSC), Jesse Johnson (MATH), Babu Fathepure (MICRO), Jeff Loeffert (MUSI), Bob Hauenstein (PHYS), Stephen Nemeth (POLIS), Maureen Sullivan (PSYC), Michael Long (SOC), Carla Goad (Secretary, STAT), Lloyd Caldwell (TH), Andy Dzialowski (ZOOl)  
   **ASFC Absent:** Barry Levine (CHEM), John Kinder (HIST), James Cain (PHIL),  
   **Administration Present:** Dean Bret Danilowicz

3. Minutes of the April 2, 2014 meeting were discussed. Hauenstein inquired about item 8a part iii in the April 2 minutes document circulated. Item 8a reads as follows:  
   Councilors were asked to present three options to their home departments and get feedback from the departments. These options are:  
   i. Flat rate of $4500 per summer (supplemental) course  
   ii. Approximately 72% of one month’s summer salary per summer (supplemental) course  
   iii. Current model one month summer salary only for ‘face-to-face’ summer (supplemental) courses. Online, Outreach, and International courses will keep the salary compensation structure used in the past.  
   Hauenstein (PHYS) and several other ASFC members presented to their respective departments the incremental model proposed by the Supplemental Pay Committee chaired by Dzialowski (ZOOl) as the third option. Secretary Goad reviewed her notes from the April 2 meeting. Those notes reflected two requests for clarification of the part iii option and confirmed Item 8a part iii as written in the April 2 minutes document. No vote for approval of the minutes was conducted.

4. Agenda for the current April 2014 meeting was approved after the date correction on the document. It read “April 2, 2014” rather than “May 7, 2014”.

5. Committee Updates  
   a. **Curriculum Committee** – Long (SOC) – The committee attempted to develop a faculty process for submitting topics. This committee found that this approach was not going to work since faculty could not generalize the process across the college. Changes come from CAS advisors and Martindale. Long can provide an informational overview of this committee's duties for future committee members.
b. Scholarship Committee – no report
c. Rules and Procedures Committee – Regarding the Junior Faculty Award, Dean Danilowicz indicated that no final proposal has been submitted.
d. Policy and Planning Committee - Sullivan (PSYC) will continue to work with the committee to draft policy pertaining to interdisciplinary faculty appointments.

6. Report of University Faculty Council Liaison Representative – no report


8. Old Business –
   a. Discussion of Supplemental Pay Committee Recommendation – The incremental model was discussed as the most favorable alternative although many of the same concerns about low enrollment numbers or faculty workload in a lower division course were again reiterated by ASFC members. Yu (GEOG) voiced a concern about “conflict of interest” if faculty are recruiting students for these courses to better their own supplemental pay rate. Steets (BOT) stated that it is hard for departments to plan if minimum enrollments are not met or if the salary is unknown. Damron (ENGL) object to the only enrollment numbers determining workload. For example, lower division writing courses are labor intensive. Hauenstein (PHYS) reminded the ASFC that the incremental model allow for variances in enrollment. Chair Lewis (MSC) proposed an amendment to the incremental model, Variances (negotiated with the Dean’s Office) for salary compensation are allowed in the case of small enrollments due to fire codes or accreditation standards. Motion before the committee: Accept the incremental model as proposed by the Supplemental Pay Committee with the friendly amendment proposed by Chair Lewis. Motion passed 15 in favor, 1 opposed, 3 abstained.
   b. University RPT Document – Steets (BOT) requested that CAS first revise the college-level document so that departments will know how to align their policies. Danilowicz wants this ASFC to complete the college level revisions by December of 2014. Danilowicz replied to Johnson’s (MATH) inquiry that documentation should include policy regarding clinical faculty. Vice-chair Mayfield (CS) asked what the department’s deadline will be. Danilowicz replied that a May 2014 deadline is both “realistic and feasible.”
   c. Policy on Naming Departments – http://asfacultycouncil.okstate.edu/images/pdf/Dept%20Name%20Changes.pdf Motion passed as written. The policy will be posted on the CAS website

   Offices of Secretary and Vice Chair were selected by random drawing since there were no nominations. Secretary Hongbo Yu (GEOG) was selected. As this was the third year if his term on the ASFC, the council by-laws will need to be consulted in how/when his term ends. http://asfacultycouncil.okstate.edu/images/AS%20Charter-ASFC%20ByLaws.pdf Vice-Chair Lloyd Caldwell (TH) was selected.
Dean Danilowicz thanked the 2013 – 2014 officers for their service and presented them with a plaque.

10. Secretary’s Report of ASFC Recommendations to the Dean – no report

11. Dean’s Report –
  CAS currently has a 79% retention rate of students and has set a goal of 85%.
  Department reports were due in April. Faculty were involved in the report process, as requested by the Dean, in all but two departments.
  Fall Convocation has been set for September 6, 2014. This date has been moved to occur earlier in the semester than in past years.
The Zoology Department proposed that its name be changed to the Integrative Biology Department. Councilors should report this request back to their departments and pass along any feedback to the Dean’s office.

12. Announcements – Newly elected councilors for 2014 – 2015 are:
   Lori McKinnon (SMSC)
   Allen Finchum (GEOG)
   Beth Caniglia (SOC)
   Michael Boyle (CDIS)
   Apple Igrek (PHIL)
   ZOOL has not yet named a councilor

13. Adjournment - Meeting adjourned at 4:30pm.