MINUTES OF ARTS & SCIENCES FACULTY COUNCIL MEETING
Wednesday, April 6, 2016, 3:30pm | Suite 1600 Student Union

Minutes

1. Chair Caldwell called the meeting to order at 3:31pm.

2. Roll Call

   Attendance
   ASFC Present: John Kinder (HIST), Jeffrey Loeffert (MUSI), Lloyd Caldwell (TH), Allen Finchum (GEOG), Lori McKinnon (SMSC), Andy Fullerton (SOC), David Meinke (BOT), Kim Burnham (MICR), Lynn Lewis (ENGL), Jay Gregg (GEOL), Leticia Barchini (MATH), Lan Zhu (STAT), Eric Turcat (FLL), Apple Igrek (PHIL), Eve Ringsmuth (POLLS), Jan Marks (CDIS), Gil Summy (PHYS), Barry Lavine (CHEM), Liz Roth (ART), Doug Heisterkamp (CS)

   ASFC Absent: Jennifer Shaw (ZOOL), Shelia Kennison (PSYC)

   Administration Present: Dean Bret Danilowicz, Associate Dean Bruce Crauder

3. Approval of the Minutes
   a. Motion to approve by Roth. Seconded by Lavine. Minutes approved.

4. Approval of the Agenda
   a. Agenda unanimously approved.

5. Standing Committee Reports
   a. College Policy and Planning – Barry Lavine
      i. Lavine: The proposed changes to the personnel procedures document for the College of Arts & Sciences with regard to clinical faculty is submitted to the ASFC. With regard to clinical faculty, we have decided to treat them in the general class of non-tenure track faculty. This will include not only clinical faculty but also research professor track faculty. What is unique to clinical faculty among non-tenure track positions is that they have academic freedom, receive retirement benefits, and are very close to tenure track faculty in that they can be reappointed and promoted (they do not have tenure). The OSU Faculty Council proposed changes to the most current definition of clinical faculty. Defining clinical faculty proved to be problematic. With regard to clinical faculty, they are evaluated on their annual A&Ds. If they receive an unacceptable A&D, that is grounds for not being continued the following year. The issue regarding dismissing clinical faculty based on a lack of funding is problematic. This was not made clear by the Provost’s Office. They indicated that they would consult with Legal on the matter. Given some of the boundary conditions with regard to clinical faculty, this gives you an idea of why our document is structured in the way that it is. The Dean was very keen on the idea of giving clinical faculty opportunities for professional development. Please look at this document and submit this to your respective departments for faculty input.
      ii. Caldwell: Please send your amendments directly to me electronically. If there are significant amendments, then I will pass this on to the Chair of next year’s ASFC. If not, then we will pass the document as submitted today.

   b. Curriculum, General Education and Extension – Leticia Barchini
      i. Barchini: This semester is much lighter than the fall semester. This semester we are discussing how to improve on our process from last semester, and we are considering some requests for program additions.

   c. Rules and Procedures – Liz Roth
      i. Roth: There has been some complexity in the juror make up for the A&S Junior Faculty Award. The ASFC is ultimately responsible for how this award is given. The question is what is the best method of finding jurors for this award. The best three options for the selection of jurors appear to be:
         1. The past three winners of the Junior Faculty Award.
         2. Make this a subset of the Scholarship committee.
         3. Create an annual ad hoc committee from the ASFC.
ii. These are awards that do not typically generate a lot of nominations. Asking the past three award winners to serve as a committee seems to be fairly standard across the university.

d. Scholarship – Jennifer Shaw

i. Caldwell: Jennifer is unable to attend today, but I am prepared to report on her behalf. Jennifer was the head of our scholarship committee, and I submitted a copy of the awards that this committee approved to the ASFC. I want to recognize how hard Jennifer worked. She put in some significant time on this committee, and I really appreciate it.

ii. Motion to approve Shaw’s written report is unanimously accepted by the ASFC.

6. New Business

a. Issues Concerning Junior Faculty Awards Committee

i. Roth: In addition to discussing the juror formation for the Junior Faculty Award, we should also address the juror formation for the Wise-Diggs-Berry Award. This one in particular has a small number of applicants because there is only one nomination permitted per department in the arts (four maximum). When considering workload, there should only be between 10-12 applicants for these two awards in total.

ii. Caldwell: The workload should not be onerous if this council decides to assign these awards to the Scholarship Committee.

iii. Roth: I believe that would be true – this would not be too strenuous if assigned to the Scholarship Committee.

iv. Caldwell: There are three proposals: 1. designating this as part of the Scholarship Committee, 2. creating a committee of former award winners, 3. creating an Ad Hoc committee from ASFC.

v. Lavine motions to assign the selection of the Junior Faculty Award to the ASCF Scholarship Committee because it facilitates the selection of jurors (in the past, it has been difficult to obtain volunteers to serve as jurors). Seconded by Barchini. Motion approved.

vi. Roth: For the selection of the Wise-Diggs-Berry Award, which is firmly seated in the Art/Music/Theatre/English departments, it might be nice to have faculty from those fields evaluating their applications because of their familiarity of the fields.

vii. Heisterkamp: Could we create an ad hoc committee from the four ASFC members who are representing these four departments?

viii. Caldwell: Heisterkamp’s motion approved by the ASFC.

b. Election of Council Officers

i. The following Councilors complete their terms this semester: Liz Roth, Barry Lavine, Erik Ekman, John Kinder, Kim Burnham, Jeff Loeffert, Eve Ringsmuth, Lloyd Caldwell.

ii. Finchum: I emailed department heads of rotating councilors that we need someone new. Please remind them to fill these vacancies.

c. Election of Officers and Standing Committee Chairs

i. ASFC selects Jeff Loeffert to be the ASFC Vice Chair pending the approval of his term extension by his department head.

ii. Andy Fullerton is selected to be the ASFC Secretary. Since he is a sabbatical replacement, he will need to ask the 2016-17 Councilor from the Sociology Department if s/he is willing to serve in this position. (Beth Caniglia will be the representative from the Sociology Department next year, and she has agreed to serve as the Secretary).

iii. Roth (Rules and Procedures Committee): This has been a great committee. I would suggest that someone apply.

iv. McKinnon volunteers to chair the Rules and Procedures Committee.

v. Scholarship Committee Chair goes to the representative replacing Shelia Kennison from the Psychology department since Shelia will be on sabbatical next year.

vi. Doug Heisterkamp agrees to serve as the chair of the Curriculum, General Education, and Extension Committee.

vii. Jay Gregg volunteers to be the chair of the College Policy and Planning Committee.

7. Dean’s Report

a. Dean Danilowicz: I would like to give a detailed budget forum in the fall. Is September a good time for this? We would like to maximize faculty and staff participation in the forum. We will plan to hold this in the fall this year.

b. There is a document that was produced by the Council of Colleges of Arts & Sciences, which is an organization that represents all of the Deans of Colleges of Arts & Sciences throughout the country as well as some
international universities, called the Standards of Practice, that is a review of all of the policies that one should have in place within their college. We went through this exercise in the Dean’s Office, and we noticed some gaps where an implementation of policy may be necessary. An example would be clinical faculty. I thought it would be helpful to have a group from ASFC review this document and help to identify gaps in policy and then to create a prioritized list for the future years detailing which policies we should develop. Rather than approach this as crises arise, we can be proactive with policies that are missing from the College document.

8. Announcements
   a. Lavine moves to adjourn. Igrek seconded. Meeting adjourned at 4:12pm.